

Tournament Withdraw and Refund Policy

In the event of a tournament withdraw; the player must notify the West Virginia Golf Association Office at 304-391-5000 no later than one week prior to the tournament. If withdraw is made prior to tournament deadline, the player may receive a refund regardless of reason. For a withdraw made after the entry deadline, the player may receive a refund only if player has experienced a sudden illness or injury, and only if the West Virginia Golf Association is notified prior to the first round of the tournament.

To Receive a Refund: ALL refund requests must be submitted in writing to the Senior Director of Rules & Competitions, Carter Page. Refund requests may be sent by the US Postal Service to WVGA 2115 Charleston Town Center, Charleston, WV 25389, or by email at cpage@wvga.org. For all WVGA Championships, a **\$20** administrative fee will be assessed. For all one-day tournaments (Callaway Junior Tour, WV Senior Series, Wendy's Amateur Tour) refunds, a administrative fee of **\$8** will be assessed. All refunds will be issued in check form. Refund checks are mailed once a week on Fridays from the WVGA office.

Transfer of Entry: For West Virginia Golf Association One-Day events only, players may transfer their entry fee to another one-day event site. To successfully transfer the entry fee, players must submit a written request to the Senior Director of Rules & Competitions, Carter Page, at cpage@wvga.org. For West Virginia Golf Association Championships, players will not be able to transfer any of their registration entry fees. If a player is unable to compete in a registered event, they must then follow the WVGA refund policy to receive a refund of their entry fee.

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